



## **DELEGATIONS**

1. Scott Warris, Treasurer – Crowsnest Pass Boys and Girls Club – Summer Camp Program

Scott Warris provided Council with an overview of the Crowsnest Pass Boys and Girls Club. Discussion of initiatives included:

- The Club is targeted at youths aged 5 to 17 and it is the only Club for youths in the Crowsnest Pass
- The launch of the 2011 fundraising campaign is about to begin
- That the Club almost shut down in 2009, due to unfortunate circumstances
  - Insurance was in place to put a claim through for debts to be paid off
  - Stated that with the flexibility of the previous Council, Cam Mertz, Director of Community Services and the Culture and Recreation Board, they were able to set up a debt repayment program
- A new Board was established March 2010
  - Applied for two grants to allow the new Board to re-establish the Club with new staff and new facilities
  - They now are licensed by Alberta Child Services which the previous Boys & Girls Club was not
  - They had to revise some of the policies due to changed legislation
  - New procedures are now in place
  - There is benefit to now being licensed such as access to subsidies to help with funding

Mr. Warris introduced Ms. Amanda Gail, Program Director. Ms. Gail reviewed that:

- Summer programs and after school programs are being offered
- New programs started in July 2010 with only four summer students
- The Club currently has approximately 105 students
- The main objective of the club is to become the premiere outdoor club in Canada
- They offer canoeing, swimming, rock climbing, biking, mountain climbing, cross country skiing, crafts, education programs and nature walks

Mr. Warris introduced the launch of the 2011 Fund Raising Campaign with a goal of raising \$70,000:

- The campaign runs from April 1 to June 30, 2011
- Creates awareness of the importance of the programming of the Club
- Encourages the community to get involved with youth initiatives
- The Club is planning community events and initiatives and needs the public to get involved
- Motto for the Campaign is – “Be involved, Be the difference, Be the one”
- All money raised in the Crowsnest Pass will stay in the Crowsnest Pass
- The Boys & Girls Club wants the community to get involved and be aware that the resources are in the community

**DELEGATIONS (Cont'd)**

- Funding sources for the Club include:
  - Grants
  - Fundraising
  - Donations

Mr. Warris asked the Municipality to support the funding and awareness campaign called “It JUST Takes ONE” and to endorse the initiative over the next three months. He requested from Council that the Club be permitted to insert the campaign brochure with the Utility bills.

Mayor Decoux thanked the delegation for coming and requested that Administration review the request to insert the campaign brochure with the Utility bills and to get back to Mr. Warris.

2. Carrie Baher – Japanese Earthquake and Tsunami and the Crowsnest Pass Connection

Mrs. Carrie Baher made a presentation to Council on the fundraising efforts in the community in response to the Japan earthquake and tsunami of March 11, 2011. Mrs. Baher reviewed the history of the community’s Japanese Exchange Program, the Municipality’s friendship ties with Hokuto City, and the fund-raising efforts being undertaken by parents of students at Crowsnest Consolidated High School who have been involved in the exchange program.

Mrs. Baher also reviewed with Council that in 2003, in response to the Lost Creek Fire in the Municipality, the Town of Hakushu (now part of the City of Hokuto) sent a heartfelt letter of concern and a generous donation of \$2500 to the Municipality of Crowsnest Pass to help offset the high cost of fire fighting.

Mrs. Baher requested the following at her presentation:

1. That the Municipality send a letter of support to Mayor Shirakura Masashi of Hokuto City with regards to the Japan earthquake and tsunami disaster
2. That the Municipality match the funds raised by the lunch fundraiser at CCHS which generated \$1500 in donations
3. That the Municipality begin the process of formalizing a Sister City Agreement with Hokuto City and include the required documentation and the donation with the Municipality’s letter of support to Mayor Masashi.

Mayor Decoux thanked Mrs. Baher for her presentation and suggested that future discussion concerning the letter of support, Sister City concept and donations be brought to a future Council meeting.

## **TOPICS FOR DISCUSSION**

### Policy Committee Terms of Reference

Mr. Tully Clifford, Chief Administrative Office provided Council with the framework for the policy committee.

He recommended that the Governance and Priorities Committee recommend to Council to approve the terms of reference as presented with the following amendments:

- That it be re-reviewed at the Organizational Meeting in the fall
- That Councillors shall serve on the committee for two years with each acting as Chair for one year
- That the policy committee shall invite appropriate resources to the meeting who have the appropriate expertise
- That a quorum will be three committee members of which two must be Councillors

Mayor Decoux indicated that policies that are being considered by the Governance and Priorities Committee that have a significant impact on the public should have public input. Mayor Decoux requested that this be added to the Terms of Reference.

**G#109-11:** Councillor Lonsbury moved that the Governance and Priorities Committee recommend the Terms of Reference as amended to Council and that a review of the Terms of Reference be undertaken at the annual Organizational Review.

CARRIED UNANIMOUSLY

### Large Item Residential Pickup

Myron Thompson, Director of Operational Services, revisited the Spring Cleanup policy with the discussion that the cost of the 2010 Spring Cleanup campaign was approximately \$66,000. This included \$48,223 for labour, \$12,813 for landfill tipping fees, \$4500 (estimated) direct equipment related expenses such as fuel, oils, etc and approximately \$560 for advertising and postage.

The recommended program changes for 2011 would include:

- The program would be re-named Large Item Residential Pickup and would take place May 24<sup>th</sup> through to June 3<sup>rd</sup>.
- Items that would be picked up would include household furniture items and appliances
- Residents would pre-register with the Operational Services Office
  - Pre-registrations would be accepted from May 9<sup>th</sup> through to May 20<sup>th</sup>.
  - At time of pre-registration resident must list specific items for pickup to a maximum of three (3) items.

**TOPICS FOR DISCUSSION (Cont'd)**

- Registrations would be entered onto a registration sheet and grouped into eight (8) community sectors (Coleman -3, Blairmore-2, and Bellevue/Hillcrest -3)
- Information assembled would then be compiled to create a pick up route and provided to operations crews.
- Equipment utilized would include:
  - 2 single axle dump trucks (one truck assigned to metals, one assigned to furniture)
  - 2 loaders
- Staffing requirements would include six (6) staff members
- Metals transferred to Devlin's Towing yard
  - Charges only applied to refrigerators for Freon removal (costs recouped from resident).
  - All other metals are dropped off free of charge. Residents can also drop off appliances anytime throughout the year.
- Remaining items transferred to Regional Waste Facility with applicable tipping fees invoiced to the Municipality.

Mr. Thompson indicated that anticipated costs for the 2011 program are expected to be within the allocated budget of \$15,000 for labour. Tipping fees for spring cleanup have and are currently included in the budget which also includes tipping fees for waste hauled to the Regional Landfill by the waste pickup contractor. 2011 program costs would be between \$20,000 and \$25,000.

Further discussion included a more detailed review of the program's 2010 program costs including a 2010 program review provided by Councillor Saindon. Councillor Saindon expressed concern that costs for the 2010 program may not have been accurately captured.

Mr. Thompson stated that his labour estimates were based on actual timesheets submitted for the program, and as the Municipality does not do detailed cost accounting for all functions, the information presented was as accurate as possible.

Other options for the 2011 Spring Cleanup were discussed by Council including:

- Contracting out the service
- Using roll-off bins and drop off points
- Streamlining the program for 10 days of service for seniors and disabled residents only
- Eliminating the program altogether
- Providing a one year warning period and continuing the service as is

Mayor Decoux expressed concern about the program's cost and how it could be reduced to stay within the \$25,000 budget. Mayor Decoux also requested that sufficient warning be given to the public that this is the last year for the program but to ensure that seniors and the disabled are cared for in the program.

**TOPICS FOR DISCUSSION (Cont'd)**

Mayor Decoux indicated that Council was not prepared to make a decision at this time and requested that Administration reconfigure the program to ensure it included time to warn the public that the Municipality would dispense with Spring Cleanup except for the disabled and elderly, and to return the program details to the next Council meeting.

**G#110-11:** Councillor Mitchell moved to recommend to Administration to go back and prepare a new approach to this process that included the suggestions that have been put forward

CARRIED UNANIMOUSLY

Equipment Replacement Policy

**G#111-11:** Councillor Mitchell moved to table the Equipment Replacement Policy to the April 26<sup>th</sup>, 2011 Governance and Priorities Committee Meeting and the April 20<sup>th</sup>, 2011 Policy Committee

CARRIED UNANIMOUSLY

Snow Clearing and Ice Control Policy

Mayor Decoux recommended that Council approve the policy at a later date and advertise it to the community for feedback.

Further discussion included:

- That elevation and Municipal floodplain maps were not taken into consideration when the Snow Clearing and Ice Control Policy was drafted.
- The Municipality does not have the means to find out where people with limited mobility live so that they can be a priority when plowing
- Staff did have input into the policy and some issues were under review
- That a request had been made to the Union to run an afternoon plowing shift and a response was pending

**G#112-11:** Councillor Gail moved that Council review the policy at the April 19<sup>th</sup> Council meeting and that the policy be advertised to the community for feedback prior to that Council meeting.

CARRIED UNANIMOUSLY

**IN CAMERA**

**G#113-11:** Councillor Gallant moved that Council go In Camera at 8:44 pm.

CARRIED UNANIMOUSLY

**RECESS/RECONVENE**

Mayor Decoux recessed the meeting at 8:44 pm and reconvened In Camera at 8:50 pm.

**OUT OF CAMERA BUSINESS**

**G# 114-11:** Councillor Mitchell moved that Council come Out of Camera at 9:00 pm.

CARRIED UNANIMOUSLY

**AJOURN**

**G#115-11:** Councilor Saje moved to adjourn the meeting at 9:02 pm.

CARRIED UNANIMOUSLY

*Bruce Vernon Decoux*

MAYOR

*Tully Clifford*

CHIEF ADMINISTRATIVE OFFICER