

**MUNICIPALITY OF CROWSNEST PASS**

**WEDNESDAY, MAY 11, 2011 – 1:00 P.M.**

**SPECIAL MEETING OF COUNCIL**

**AGENDA**

**CALL TO ORDER**

**ADOPTION OF AGENDA**

**BUSINESS ARISING FROM THE MINUTES**

1. Motion Action List Review (2004-2010)

**IN CAMERA**

1. Land (1) – Motion Action List Review
2. Legal (1)

**BUSINESS OUT OF CAMERA**

**ADJOURN**



## Municipality of Crowsnest Pass

### Council Agenda Report

Meeting: Special Council Meeting  
Meeting Date: May 11, 2011  
Originated By: Lynne Cox  
Subject: **MOTION REVIEW – 2004 - 2010**  
Agenda Item No: **C2011-063**

#### **Administration Recommendation:**

That Council receive the review as information and for discussion purposes

#### **Background:**

At the December 7, 2010 Council Meeting, Council supported a motion that Administration review the minutes of the past six years in order to determine any resolutions made by previous Councils not acted upon and to present them to Council at the second regular meeting in January.

While the minutes of all Council meetings since amalgamation are accessible, Administration does maintain an electronic directory of motions made by Council since 2002.

This information has been provided to each Department Director for analysis, review and updating for the 2004-2010 timeframe.

The results of this review have been consolidated into a report that identifies 17 outstanding issues that Administration has determined to be significant and requiring follow-up and action plans. The previous Administration did an excellent job of closing off almost all of the outstanding actions that were motions of Council during that timeframe.

Of the 17 issues, 6 are land issues that will be dealt with In-Camera. The remaining 11 are attached for Council's review.

Approvals:

CAO

Department Head

**Discussion:**

Administration, with Council's direction, will follow-up on these outstanding items and has annotated the items with the current status as researched.

**Financial Impact:**

**Alternatives:**

**Attachments:**

Motion Review

## **Outstanding Actions for Administration – 2004-2010**

### **2001 (Added)**

#### **Bylaw 539, 2000      Municipal Development Plan given 3<sup>rd</sup> reading**

**This plan needs updating and requires to be budgeted for in 2012.**

### **2006**

#### **Turtle Mountain Riding Club Lease**

**M#2380-06:** Councillor G. Taje moved to enter into a ten (10) year lease with the Turtle Mountain Riding Club for Lots 1-18, Block 14, Plan 4590 AL and the alley way.

CARRIED UNANIMOUSLY

(Sept. 19/06)

**No one has any knowledge of this lease ever being implemented. There appears to be activity on the site for riding. Glen will explore this matter further and have a lease prepared if the riding club still exists**

### **2007**

#### **York Creek Dam Green Water Supply**

**M#3122-07:** Councillor Taje moved that the Municipality enter into an agreement with Stantec Consulting Ltd. to do a Pre-Design Report for the purpose of a Green Water Supply from York Creek Dam at a cost of \$11,599.00 and it be funded from Planning and Development or Storm Sewer.

CARRIED UNANIMOUSLY

(November 6/07)

**We need to check to see if this pre-design report was ever produced. To Glen's knowledge no action has been taken on the green water supply for the golf course.**

**Water Meters**

**M#3127-07:** Councillor Taje moved to require the installation of water meters only in new subdivisions for both residential and commercial developments.

CARRIED UNANIMOUSLY

(November 6/07)

**This motion has never been implemented. The motion is silent on who will pay for the water meter, what type is to be used, or the procedure to require installation of water meters.**

**Action: Development Officer to add condition that meters be installed for new developments (at the developers expense).**

**2009**

**Acquisition of Sustainable Resource Development Lands**

**M#5211-09:** Councillor Taje moved that the Municipality of Crowsnest Pass develop a policy satisfying the Minister of Sustainable Resource Development's requirement that wealth generated by the development of the property north of Pineview be used to protect important wildlife habitat and corridors west of Coleman.

CARRIED UNANIMOUSLY

(Dec 1/09)

**No action yet.**

**2010**

**Historical Resources Act Clearance**

**M#5349-10:** Councillor Cole moved to accept the proposal from Arrow Archaeology Limited to conduct the necessary Historical Resources Impact Assessments to determine if these properties are suitable for development, the cost to be added to the sales of land in that area. Funds are to be utilized from Land Sale Reserves and should not exceed \$12,000.00.

CARRIED

(Mar 2/10)

**Still waiting for the report.**

**Creating a School Safe Community**

**M#5513-10:** Councillor Mitchell moved that Council review the requirements for improving signage, sidewalks and crosswalks within the Municipality; endorse the enforcement of speed limits in school zones; appoint a Councillor as a representative to work with other groups in addressing gaps in services and safety issues and give permission for a petition to be posted in the town office.

CARRIED UNANIMOUSLY

(May 18/10)

**No action to date.**

**Action: Should be included as part of a Capital Infrastructure Program**

**Assessment Appeal Board Process**

**M#5514-10:** Councillor Macleod moved that Council endorse Administration to approach ORRSC to undertake the assessment appeal process for the Municipality of Crowsnest Pass.

CARRIED UNANIMOUSLY

**Letter Sent – No Response to date.**

(May 18/10)

**Turtle Mountain Restricted Development Area**

**M#5530-10:** Councillor Ward moved to request Administration to review the Land Use Bylaw DC-2 designations for restrictions in the Turtle Mountain Restricted Development Area and to bring back to Council recommendations to deal with requests for easing such restrictions under certain extenuating circumstances.

CARRIED UNANIMOUSLY

(May 18/10)

**This issue is still outstanding.**

### **Underground Gas Bellevue**

**M#5641-10:** Councillor Taje moved to authorize the Municipality to enter into an agreement with WA Environmental Services to undertake the necessary testing to determine the source of the underground gas on 222 Street in Bellevue for the projected cost of \$5,255.00 plus GST funded from the Land Reserve account.

CARRIED UNANIMOUSLY

(Aug 3/10)

**Needs further review**

### **Development Agreement Security**

**M#5687-10:** Councillor Ward moved that Municipal Council adopt the sample development agreement and all principles along with providing 100% security of the estimated construction costs for municipal and utility improvements required for all applicable developments prior to commencing any work on the development areas subject to Council discretion to vary the amount of security for condominium and small lot developments.

CARRIED

(Sept 7/10)

**Action: This should be a policy with initial discussion required at the Senior Management level**