

MUNICIPALITY OF CROWSNEST PASS

TUESDAY, APRIL 19, 2011

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, April 19, 2011.

PRESENT: **MAYOR:** Bruce Decoux

COUNCILORS: Siegbert Gail, Brain Gallant, Jerry Lonsbury, Larry Mitchell,
Emile Saindon, Andrew Saje

Also present:

Chief Administrative Officer	Tully Clifford
Director of Finance & Systems	Marion Vanoni
Director of Operational Services	Myron Thompson
Director of Community Services	Cam Mertz
Director of Legislative and Human Resource Services	Lynne Cox

Absent:

Municipal Tax Assessor	Glen Snelgrove
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CALL TO ORDER

Mayor Decoux called the meeting to order at 7:00 pm.

PUBLIC HEARING

No Public Hearing was held.

ADOPTION OF AGENDA

Additions:

In Camera
3. Land

Changes:

Delegation
1. Shane Stewart, Development Discussion
- Moved *In Camera*

M#6000-11: Councillor Gail moved to accept the agenda as amended.

CARRIED UNANIMOUSLY

ADOPTION OF THE PREVIOUS MINUTES

Regular Council Meeting of April 5, 2011

M#6001-11: Councillor Mitchell moved that the minutes of the Regular Council Meeting of April 5, 2011 be adopted as written.

CARRIED UNANIMOUSLY

DELEGATIONS

Shane Stewart, Development Discussion

Moved *In Camera*.

ADMINISTRATIVE AND AGENCY REPORTS

No Administrative and Agency Reports were presented.

BUSINESS ARISING FROM THE MINUTES

Budget Appropriation to Accommodate the 10% Increase in the 2011 Senior Housing Authority Requisition

M#6002-11: Mayor Decoux moved that Council approve the proposed budget appropriation required to cover the 10% increase in the 2011 Crowsnest Pass Seniors Housing Authority Requisition.

CARRIED UNANIMOUSLY

CORRESPONDENCE

Ray Danyluk, Minister of Infrastructure – Municipal Consultation Process

Correspondence was received from the Honourable Ray Danyluk, Minister of Infrastructure, regarding the Land Assembly Project Area Act advising that the Province has a municipal consultation process in place when reviewing land assembly projects that impact municipal property or require municipal coordination.

M#6003-11: Mayor Decoux moved to file the correspondence from Honourable Ray Danyluk, Minister of Infrastructure, regarding the Municipal consultation process.

CARRIED UNANIMOUSLY

CORRESPONDENCE - Continued

John Pundyk – Potential Off-Site Levy Moratorium

Correspondence was received from Mr. John Pundyk, Royal LePage South Country Real Estate Services Ltd., proposing that Council consider the idea of having a two year moratorium on collecting off-site fee levies on the first fifty dwellings with development permits issued, starting January 1, 2011. Mr. Pundyk felt this program would be an incentive for new home development within the municipality, expand the tax base, and create work for local trades, contractors, and suppliers.

M#6004-11: Councillor Lonsbury moved to defer the *Potential Off-Site Levy Moratorium* agenda item to the May 3, 2011 Council Meeting.

CARRIED UNANIMOUSLY

Mayor Decoux requested that Administration provide information at the May 3, 2011 Council Meeting on the costs to the Municipality for the *Off-Site Levy Moratorium* request.

COMMITTEE REPORTS

Minutes of the March 29, 2011 Governance and Priorities Committee

The minutes of the March 29, 2011 Governance and Priorities Committee Meeting were provided for Council's review.

M#6005-11: Councillor Saindon moved to accept the minutes of the March 29, 2011 Governance and Priorities Committee as information.

CARRIED UNANIMOUSLY

Minutes of March 8, 2011 Governance and Priorities Committee

- Tabled for an Amendment to Motion G#104-11 (the word "may")

The amended minutes of the March 8, 2011 Governance and Priorities Committee Meeting were provided for Council's review.

M#6006-11: Councillor Mitchell moved to adopt the amended minutes of the March 8, 2011 Governance and Priorities Committee as presented.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS - Continued

Minutes of the March 10, 2011 Heritage Board Meeting

The minutes of the March 10, 2011 Heritage Board Meeting were provided for Council's review. The minutes were received as information and will be maintained on file.

M#6007-11: Councillor Lonsbury moved that Administration request that Community Futures provide access to the inventory of historical buildings in the Crowsnest Pass that they have on file.

CARRIED UNANIMOUSLY

M#6008-11: Councillor Gallant moved to approve the Committee Reports as presented.

CARRIED UNANIMOUSLY

BYLAWS

Bylaw 826, 2011 - Green Mountain Land Use Bylaw Amendment (First Reading)

M#-6009-11: Councillor Mitchell moved First Reading of Bylaw No. 826, 2011.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

No Notices of Motion were presented.

OTHER BUSINESS

Endorsement Policy (Councillor Mitchell)

M#6010-11: Councillor Mitchell moved to rescind *Policy CNL.013 2010 - Endorsement Policy for Members of Municipal Council* at the regular Council Meeting of April 19, 2011.

Motion not Withdrawn

Councillor Gallant felt an exclusion should be made to allow the Mayor to visit businesses and welcome them to the community at the Mayor's discretion.

OTHER BUSINESS - Endorsement Policy - Continued

M#6011-11: Councillor Lonsbury moved to refer *Policy CNL.2010 - Endorsement Policy for Members of Municipal Council* to the Policy Committee and request they return it with appropriate amendments.

Motion not Withdrawn

M#6012-11: Councillor Mitchell moved to table the motion to rescind *Policy CNL.013 2010 - Endorsement Policy for Members of Municipal Council* at the regular Council Meeting of April 19, 2011.

CARRIED UNANIMOUSLY

Community Services Website

- Councillor Gallant questioned whether enhancement of the Community Services portion of the existing Municipal website has been considered, and felt the Municipal website should be developed to a higher standard to include all municipal departments
- The Chief Administrative Officer advised the Community Services Website would be an opportunity to try something new, while maintaining the integrity of the existing website
 - The entire website could be transitioned to the same framework in the future
 - Confirmed there would be a link to the Community Services Website on the existing Municipal website
- Councillor Saje felt all divisions of the Municipality should be included on one solid Municipal website and that rebranding or reimagining of the Crowsnest Pass may be a recommendation of the Task Force on the Economy of the Municipality of Crowsnest Pass which should be integrated with every division across the Municipality

M#6013-11: Councillor Lonsbury moved that Council approve the recommendation to accept the proposed funding appropriation and award the development of the Community Services Website to Oracast Inc.

DEFEATED

M#6014-11: Councillor Gallant moved to review the *Community Services Website* after the Task Force presents their recommendations in conjunction with a possible branding project.

CARRIED

OTHER BUSINESS - Continued

Snow Clearing and Ice Control Policy

The Chief Administrative Officer advised that one letter has been received after providing the public with the opportunity to comment on the *Snow Clearing and Ice Control Policy*.

M#6015-11: Councillor Mitchell moved to accept *Policy 2300-01-01 – Snow Clearing and Ice Control* as a guideline and general plan to undertake winter road maintenance functions within the Municipality of Crowsnest Pass.

CARRIED UNANIMOUSLY

Temporary Road Closure Request – Bellevue Citizens Group

- Administration will require the Bellevue Citizens Group to advertise the road closure
- Councillor Gallant noted adequate detour signage should be posted

M#6016-11: Councillor Gallant moved to approve the temporary road closure of 213th Street for the period of 4:00 pm to 8:00 pm every Thursday from the middle of June to the end of August to allow weekly “Summer Sun Celebration” festivities for the enjoyment of residents and visitors to our Municipality.

CARRIED UNANIMOUSLY

Encroachment Agreement

Councillors Saje and Saindon recused themselves from the discussion on the *Encroachment Agreement* at 7:35 pm.

- The Chief Administrative Officer advised that Administration is currently reviewing the process for encroachment agreements to ensure it is appropriate
- Councillor Gail questioned whether some properties could be sold rather than creating encroachment agreements
- The Chief Administrative Officer advised in some cases the Municipality may need the property in the future and encroachment agreements could then be revoked
- Councillor Lonsbury noted in the *Council Agenda Report – Agenda Item No: C2011-044 - 9. (a)* should read *not less than \$1,000,000 against claims...*

M#6017-11: Councillor Mitchell moved to approve the Encroachment Agreement for the deck constructed on Municipal property described as Plan 7610122, Block 2, Lot U14.

CARRIED UNANIMOUSLY

Councillors Saje and Saindon returned to Council Chambers.

OTHER BUSINESS - Continued

Boulevard Parking

The Chief Administrative Officer advised the intent of Section 5 of the Community Standards Bylaw was for clean up purposes. The Highway Traffic Act prohibits parking on boulevards for traffic safety and visibility purposes.

The discrepancy in fines between the Community Standards Bylaw - \$250.00, Traffic Bylaw - \$25.00, and the Alberta Traffic Safety Act - \$50.00 was discussed.

M#6018-11: Councillor Gail moved that the Municipality carry on with the existing Bylaw No. 798, 2010.

CARRIED UNANIMOUSLY

The Municipal Historical Resource Designation Process

M#6019-11: Councillor Mitchell moved to receive the *Municipal Historical Resource Designation Process* as information.

CARRIED UNANIMOUSLY

M#6020-11: Councillor Saje moved to defer the meeting with Matthew Francis, Manager of Municipal Heritage Services for Alberta Culture and Community Spirit, the Municipal Heritage Board, and the Subdivision and Development Authority until early September 2011.

CARRIED

Approval of the Orpheum Theatre as a Municipal Historical Resource and Notice to Designate

M#6021-11: Councillor Mitchell moved that Council begin the process to approve the designation of the Orpheum Theatre in the Crowsnest Pass as a Municipal Historical Resource as per the recommendation of the Municipal Heritage Board for the Municipality of Crowsnest Pass by providing:

A 60 day **Notice to Designate** the Orpheum Theatre as a Municipal Historical Resource to Rebecca Fabro, owner of the Orpheum Theatre,

And that a **Waiver of Compensation Form** accompany the **Notice to Designate**.

CARRIED UNANIMOUSLY

OTHER BUSINESS - Continued

Appointments to the Crowsnest Pass Library Board

M#6022-11: Councillor Gallant moved that Council approve the appointments of Deborah Whitten and Penny Warris to the Municipality of Crowsnest Pass Library Board, each for three year terms.

CARRIED UNANIMOUSLY

COUNCIL MEMBERS REPORTS

Councillor Gallant

- Council Retreat
- Heritage Board Meeting

Councillor Saindon

- Chinook Arch Library Board Meeting
- Crowsnest Pass Library Board Meeting
- Southern Alberta Energy from Waste Association
- Volunteer Dinner

Councillor Lonsbury

- Crowsnest Pass Seniors Housing Meetings

Councillor Mitchell

- Council Business

Councillor Saje

- Spring Fashion Show
- Volunteer Appreciation Night
- Council Retreat
- Southern Alberta Science Fair
- Community Foundation of Lethbridge and Southwest Alberta
- Elks Hall in need of renovations

Mayor Decoux

- Regional Economic Development Association funding has been reduced by the Province
- The regional Alberta SouthWest Office is now located in Lethbridge
- Government Human Resource assistance will continue on a project basis
- Funding and staff have been reduced
- One resource person has been retained in Pincher Creek
- Nanton is a new member
- An Alberta SouthWest Geotourism Workshop will be held on May 11, 2011 in Room 180 of the Provincial Building

COUNCIL MEMBERS REPORTS - Continued

Councillor Gail

- AAMDC Meeting
- *13 Ways to Kill a Community*

Mayor Decoux advised the authors of the book *13 Ways to Kill a Community* will be speaking in Pincher Creek in the near future, and further information on the presentation will be provided to Council.

OTHER BUSINESS

Cancellation of the April 26, 2011 Governance and Priorities Committee Meeting

M#6023-11: Councillor Mitchell moved to cancel the April 26, 2011 Governance and Priorities Committee Meeting.

CARRIED UNANIMOUSLY

PUBLIC INPUT

Mr. John Pundyk – Development Concerns

Mr. John Pundyk has been selling real estate in the Crowsnest Pass for fourteen years, and expressed concern that new policies being developed to control development may impact attraction of development.

- Policies to control development sometimes have unintended consequences
- As policies are developed we must ensure they do not have negative consequences on the desire to attract new development to the community
- There is very little new development in the community
- The future depends on new taxpayers and new tax base

IN CAMERA

M#6024-11: Councillor Lonsbury moved to go In Camera at 8:20 pm.

CARRIED UNANIMOUSLY

RECESS/RECONVENE

Council recessed at 8:20 pm and reconvened at 8:30 pm.

BUSINESS OUT OF CAMERA

M#6025-11: Councilor Saje moved that Council come Out of Camera at 9:25 pm.

CARRIED UNANIMOUSLY

Sawback Ridge Subdivision Development Extension

M#6026-11: Councillor Mitchell moved that Council grant a two year extension to the Sawback Ridge Subdivision development and in doing so require participation and conformance to the Area Structure Plan to be undertaken for the area and further that a new Development Agreement be drafted.

CARRIED UNANIMOUSLY

IN CAMERA

M#6027-11: Councillor Saje moved to go In Camera at 9:26 pm.

CARRIED UNANIMOUSLY

BUSINESS OUT OF CAMERA

M#6028-11: Councilor Mitchell moved that Council come Out of Camera at 9:40 pm.

CARRIED UNANIMOUSLY

ADJOURN

M#6029-11: Councilor Mitchell moved to adjourn the meeting at 9:41 pm.

CARRIED UNANIMOUSLY

Bruce Vernon Decoux
MAYOR

Tully Clifford
CHIEF ADMINISTRATIVE OFFICER

Minutes edited and approved by

Lynne Cox
Lynne Cox, Director of Legislative &
Human Resource Services