

MUNICIPALITY OF CROWSNEST PASS

TUESDAY, NOVEMBER 2, 2010

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, November 2, 2010.

PRESENT: **MAYOR:** Bruce Decoux

COUNCILORS: Siegbert Gail, Brian Gallant, Jerry Lonsbury, Larry Mitchell,
Emile Saindon, Andrew Saje

Also present:

Chief Administrative Officer	Gordon O. Lundy
Director of Finance & Systems	Marion Vanoni
Director of Operational Services	Myron Thompson
Director of Legislative and HR Services	Lynne Cox
Municipal Tax Assessor	Glen Snelgrove

CALL TO ORDER

Mayor Decoux called the meeting to order at 7:00 pm.

PUBLIC HEARINGS

No Public Hearings were held.

ADOPTION OF AGENDA

Notice of Motions

1. Mayor Decoux

Additions:

In Camera

3. Personnel

Other Business

5. Christmas Parade

M#5767-10: Councilor Gallant moved that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF THE PREVIOUS MINUTES

Organizational Meeting of October 26, 2010

M#5768-10: Councilor Mitchell moved that the minutes of the Organizational Meeting of Tuesday, October 26, 2010 be adopted as presented.

CARRIED UNANIMOUSLY

Regular Council Meeting of October 26, 2010

M#5769-10: Councilor Gail moved that the minutes of the Regular Council Meeting of Tuesday, October 26, 2010 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS

Ms. Lisa Sygutek, publisher of the Crowsnest Pas Herald, was in attendance and provided the following information in reference to Municipal advertising:

- The Crowsnest Pass Herald began in 1930 and celebrated its 80th Anniversary this year
 - Buddy Slapak has been editor for about fifty years
 - Third oldest business in the Crowsnest Pass
 - 100% locally owned and operated
 - Everything is produced in the Crowsnest Pass, with printing done in Lethbridge
 - Seven full-time and four part-time employees
- Noted in 2008 that external advertising was done in the Calgary Herald, Prairie Post, and Lethbridge Herald and these newspapers were not asked to bid against each other
- Noted the Municipality subsidizes the ski hill website for \$6,735.00 and uses billboard advertising
- Crowsnest Pass Herald circulation goes into the Fernie, Cranbrook, Lethbridge, and Calgary areas
- 2008 advertising in the Crowsnest Pass Herald – approximately \$30,000
- 2008 advertising in the competitor– approximately \$35,000
- Discussed the \$750.00 Development Fee, advertising costs associated with development permits, and questioned where the portion of fees not used for advertising are used
- Stated that under the Municipal Government Act the Municipality is supposed to be cost neutral
- Noted other communities with two newspapers advertise in both and provided cost comparisons
- Provided information on advertising practices of communities with two newspapers
- Advised advertising currently works out to approximately \$6.95 per voting person
- Advised Evan Berger, MLA advertises in both newspapers
- Stated Ted Menzies advertises in as many local newspapers as possible
- Questioned if administration has evaluated written versus verbal advertising
- Noted the Request for Proposals for Advertising is due November 26, 2010 and requests a three year proposal; Ms. Sygutek felt it is unfair for a small business to have to bid on a three year term

DELEGATIONS – Continued

- Feels the community wants an open and honest government, and to inform the public on what they are doing
- Noted the Crowsnest Pass Herald and Crowsnest Pass Promoter have different readership groups and not allowing one newspaper to get the word out, is not getting the word out to all the people in the Crowsnest Pass
- Noted the newspaper is subsidizing the Municipality by cutting prices to current levels
- Asked that if Requests for Proposals for Advertising are continued, that it not be necessary to bid on a three year term, and stated a three year term is in contravention of the resolution regarding advertising

Mayor Decoux commended Ms. Sygutek on her research and presentation, and advised that Council would take her presentation under consideration and get back to Ms. Sygutek with a decision at the next meeting.

Mayor Decoux thanked Ms. Sygutek for her presentation.

ADMINISTRATIVE AND AGENCY REPORTS

Chief Administrative Officer

Mr. Gordon O. Lundy, Chief Administrative Officer, provided a written report and reviewed same with Council. Said report will be maintained on file and contained information on the following:

- ▶ Review of Development Agreements
- ▶ Update of the Alberta Emergency Management Agency Emergency Response Protocol for Turtle Mountain
- ▶ Infrastructure Projects Status
- ▶ Final Formal Chief Administrative Officer Report
- ▶ Thank you to current and former management staff, municipal staff, two Councils, Dr. Irwin, residents, and volunteers
- ▶ Last day in office is November 10, 2010

Mr. Lundy noted that in the Request for Proposals for Advertising there was a request for a one year option and a three year option. The three year option was included for Council's consideration and proponents could decide as to whether they wanted to put forward a three year proposal.

M#5770-10: Mayor Decoux moved to forward letters of thanks to the Prime Minister and Premier for having provided the funding regarding the sewage lagoon.

CARRIED UNANIMOUSLY

Mayor Decoux requested administration provide further explanation on the current engineering services policy at the next Governance and Priorities Committee Meeting.

ACCEPT ADMINISTRATIVE AND AGENCY REPORTS

M#5771-10: Mayor Decoux moved to accept the Administrative and Agency Reports.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

Subdivision and Development Appeal Board

M#5772-10: Councilor Lonsbury moved that Councilor Gallant be the Council representative on the Subdivision and Development Appeal Board.

CARRIED UNANIMOUSLY

M#5773-10: Councilor Mitchell moved to appoint Jerry Lonsbury as the alternative Councilor on the Subdivision and Development Appeal Board.

CARRIED UNANIMOUSLY

CORRESPONDENCE

Honourable Luke Ouellette – AltaLink Transmission Line

Correspondence was received from Honourable Luke Ouellette, Minister of Transportation, in response to a letter from former Mayor Irwin regarding relocation of a power line between Blairmore and Frank. The department's primary objective was explained and it was noted that Alberta Environment should be contacted regarding any regulatory requirements or review processes required in reference to environmental impacts.

Councilor Mitchell noted a Public Hearing will be held.

M#5774-10: Councilor Saindon moved to contact Alberta Environment to see if they have prepared an environmental impact study for the area in reference to the relocation of the AltaLink Transmission Line.

CARRIED UNANIMOUSLY

CORRESPONDENCE - Continued

Martin Wilson – Spray Lake Sawmills – Open House Beaver Mines Harvest

Correspondence was received from Mr. Martin Wilson, Spray Lake Sawmills Woodland Forester, advising that Spray Lake Sawmills and Alberta Sustainable Resource Development will tentatively be holding a joint open house/community information session on the Beaver Mines Harvest Plan on November 18, 2010 at the Heritage Inn in Pincher Creek.

M#5775-10: Councilor Lonsbury moved to accept the letter from Martin Wilson, Spray Lake Sawmills Woodland Forester, in reference to an open house regarding the Beaver Mines Harvest Plan as information.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

No Committee Reports were presented.

BYLAWS

Bylaw 810, 2010 – First Reading

M#-5776-10: Councilor Mitchell moved First Reading of Bylaw No. 810, 2010.

CARRIED UNANIMOUSLY

NOTICES OF MOTION

M#-5777-10: Mayor Decoux moved to move *Notices of Motion* to after *Business Out of Camera*.

CARRIED UNANIMOUSLY

OTHER BUSINESS

Task Force Creation

M#5778-10: Mayor Decoux moved that Council appoint a task force of no more than seven experienced/credentialed individuals to develop recommendations relative to improving the economy of the Municipality of the Crowsnest Pass. Such task force will provide a report within ninety days of conception.

CARRIED UNANIMOUSLY

The *Task Force Creation* item will be added to the November 9, 2010 Governance and Priorities Committee Meeting Agenda.

OTHER BUSINESS - Continued

Purchase of Chairs for Mayor and Council

M#5779-10: Mayor Decoux moved that Council authorize Administration to purchase seven high back executive chairs for the Council and Mayor not to exceed \$200.00 per chair or \$1,400.00 with funding to be allocated from the 2010 Council budget from which there is funding available.

CARRIED UNANIMOUSLY

Mayor Decoux questioned whether the *Purchase of Chairs for Mayor and Council* agenda item is business of Council or administration, and advised a *Replacement Policy* should be in place for such purchases, rather than being brought before Council.

Stake out of Construction Sites Policy

Mayor Decoux requested administration add to PROCEDURE 1d) “*and absorb all related costs*” amending to ensure there is no misunderstanding as to who absorbs all related costs.

Councilor Saje noted the policy requires an ALS to do two times the work which is expensive and discourages development.

M#5780-10: Councilor Saindon moved to table the *Stake out Prior to Commencement of Construction* agenda item and request administration to develop an amended policy taking into consideration Council’s comments.

CARRIED UNANIMOUSLY

Crowsnest Pass Minor Hockey Alberta Championship Tournament

Ms. Lisa Sygutek, event Chairperson, was in attendance in regards to the application by Crowsnest Pass Minor Hockey to host the 2011 Pee Wee Provincial Championship in the Crowsnest Pass on March 25 to 27, 2010. Crowsnest Pass Minor Hockey requested Council provide the following:

- Letter of Support – if possible by Friday, November 5, 2010
- Donation of ice fees for the weekend of March 25 to 27, 2010
- Use of the Albert Stella Arena
- A member of Council represent the community at the opening ceremonies

Councilor Lonsbury advised the Culture and Recreation Board has a policy governing the forgiveness of fees.

Administration advised that the Culture and Recreation Board does not meet until the last week of the month, and noted the issue could be addressed at the next Governance & Priorities Committee Meeting.

OTHER BUSINESS-Crowsnest Pass Minor Hockey Alberta Championship Tournament-Continued

M#5781-10: Councilor Saje moved to provide a letter of support for the bid of Crowsnest Pass Minor Hockey to host the 2011 Pee Wee Provincial Championship from March 25 to 27, 2010.

CARRIED UNANIMOUSLY

Netting in the arena in reference to insurance was discussed.

Christmas Parade

The Chamber of Commerce requested the Mayor or Deputy Mayor ride in the parade and officially light up the lights at the gazebo.

M#5782-10: Mayor Decoux moved to authorize the temporary road closure of 20th Avenue for the period of 6:30 pm to 7:30 pm on Friday, November 12, 2010.

CARRIED UNANIMOUSLY

Mayor Decoux suggested this type of agenda item should be presented to Council sooner, rather than as a last minute item.

COUNCIL MEMBER REPORTS

Council members provided the following reports:

Councilor Mitchell

- Protective Services Meeting
- George Cuff Sessions

Mayor Decoux

- All of Council attended the George Cuff Orientation Session

PUBLIC INPUT

No public input.

RECESS/RECONVENE

Mayor Decoux recessed the meeting at 8:15 pm and reconvened at 8:25 pm.

IN CAMERA

M#5783-10: Councilor Mitchell moved that Council go In Camera at 8:15 pm.

CARRIED UNANIMOUSLY

OUT OF CAMERA

M#5784-10: Councilor Mitchell moved that Council come Out of Camera at 9:15 pm.

CARRIED UNANIMOUSLY

BUSINESS OUT OF CAMERA

The Mayor advised that for purposes of clarity he will meet with the press the day after Council meetings, and members of Council were invited to attend.

M#5785-10: Councilor Lonsbury moved that Ron and Elaine Hruby be given a final extension of time to June 30, 2011 to complete their land transaction.

CARRIED UNANIMOUSLY

M#5786-10: Councilor Mitchell moved that Council sell all the land south and east of Lyons Creek to the applicant for \$10,987.00 by June 30 providing that

1. the applicant incur all subdivision, legal and survey costs associated with combining the lands with the current title of the applicant and,
2. that a 3.5 meter environmental reserve easement be established on the portion of lot 13 which lies south of Lyons Creek and registered on the new title.

CARRIED

ADJOURN

M#5787-10: Councilor Mitchell moved to adjourn the meeting at 9:20 pm.

CARRIED UNANIMOUSLY

Bruce Decoux

MAYOR

GORDON O. LUNDY

CHIEF ADMINISTRATIVE OFFICER

Minutes edited and approved by *Lynne Cox*

Lynne Cox, Director of Legislative & HR
Services