

**MUNICIPALITY OF CROWSNEST PASS**

**TUESDAY, DECEMBER 7, 2010**

A regular meeting of the Council of the Municipality of Crowsnest Pass was held in the Council Chambers on Tuesday, December 7, 2010.

**PRESENT:**   **MAYOR:**               Bruce Decoux

**COUNCILORS:**   Siegbert Gail, Brain Gallant, Jerry Lonsbury, Larry Mitchell, Emile Saindon, Andrew Saje

**Also present:**

Chief Administrative Officer	Tully Clifford
Director of Finance & Systems	Marion Vanoni
Director of Operational Services	Myron Thompson
Director of Legislative and HR Services	Lynne Cox
Municipal Tax Assessor	Glen Snelgrove

**CALL TO ORDER**

Mayor Decoux called the meeting to order at 7:00 pm.

**PUBLIC HEARINGS**

Bylaw 810, 2010 – Rezoning to Grouped Country Residential (Passburg)

No one spoke in favor of or in opposition to the proposed bylaw.

Mayor Decoux declared the Public Hearing on Bylaw 810, 2010 closed.

Bylaw 811, 2010 and 812, 2010 – Road Closure (Frank)

No one spoke in favor of or in opposition to the proposed bylaw.

Mayor Decoux declared the Public Hearing on Bylaw 811, 2010 and Bylaw 812, 2010 closed.

Bylaw 813, 2010 – Road Closure – (Passburg)

No one spoke in favor of or in opposition to the proposed bylaw.

Mayor Decoux declared the Public Hearing on Bylaw 813, 2010 closed.

**ADOPTION OF AGENDA**

**Additions:**

Notices of Motion

1. Mayor Decoux

**M#5810-10:** Councilor Saindon moved that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

**ADOPTION OF THE PREVIOUS MINUTES**

Regular Council Meeting of November 16, 2010

Councillor Mitchell noted on page 7 the motion to adjourn the meeting was withdrawn.

**M#5811-10:** Councilor Mitchell moved that the minutes of the Regular Council Meeting of Tuesday, November 16, 2010 be adopted with the error corrected.

CARRIED UNANIMOUSLY

**DELEGATIONS**

No delegations were in attendance.

**ADMINISTRATIVE AND AGENCY REPORTS**

No Administrative and Agency Reports were provided.

**BUSINESS ARISING FROM THE MINUTES**

Advertising Review

**M#5812-10:** Mayor Decoux moved that in order to facilitate Council's duty to inform the public that a draft policy relative to Municipal advertising be prepared forthwith, and further that Council will honor its current obligation to the Crowsnest Pass Promoter until December 31, 2010, thereafter Administration will manage advertising through a new policy which will ensure advertising in all local media.

CARRIED UNANIMOUSLY

**BUSINESS ARISING FROM THE MINUTES – Advertising Review - Continued**

The Mayor requested the draft advertising policy be presented to Council at the December 21, 2010 Council Meeting.

Council requested Administration take into consideration all options including radio, tax bill advertising, measures of effectiveness of advertising, website, facebook, twitter, and setting a spending limit

**CORRESPONDENCE**

**Honourable Hector Goudreau – MSI Communication Activities**

Correspondence was received from the Honourable Hector Goudreau, Minister of Municipal Affairs, advising of the launching of a new website to highlight the local decisions of municipal leaders and to provide information for all municipal grant programs offered across government. The municipality was requested to identify significant projects receiving MSI funding for temporary signage, and also to contact the local MLA a few months in advance if planning an announcement or local event to allow them to work with municipal staff to prepare a communications plan to highlight the project.

Accepted as information.

**Municipal Planning Orientation – ORRSC – January 13, 2011**

Correspondence was received from Lenze Kuiper, Oldman River Regional Services Commission, advising of a Planning Orientation for the Crowsnest Pass, Pincher Creek, MD of Pincher Creek, Cowley and Ranchlands on January 13, 2011.

Accepted as information.

**Pass PowderKeg Ski Hill Operating Grant**

Correspondence was received from Lloyd Bentz, General Manager of Alberta Sport, Recreation, Parks and Wildlife Foundation, advising support to the Pass PowderKeg Ski Hill in the amount of \$12,000 awarded by the Alberta Sport, Recreation, Parks and Wildlife Foundation for the 2010 Municipal Recreation/Tourism Area annual operating grant. The Municipality is required to account for this funding in the audited financial statement, to be provided within the next twelve months, and to acknowledge the Government of Alberta and the Alberta Sport, Recreation, Parks and Wildlife Foundation in any promotion associated with projects.

**M#5813-10:** Councillor Saindon moved to send a letter to Alberta Sport, Recreation, Parks and Wildlife Foundation thanking them for the \$12,000.00 2010 Municipal Recreation/Tourism Area annual operating grant for the Pass PowderKeg Ski Hill.

CARRIED UNANIMOUSLY

**COMMITTEE REPORTS**

Governance & Priorities Committee Meeting – November 9, 2010

The minutes of the November 9, 2010 Governance and Priorities Committee Meeting were provided for Council’s review. The minutes were received as information and will be maintained on file.

Councillor Mitchell noted on page 5, Motion G#73-10 should read “Councillor Mitchell moved to recommend to Council that the road closure be refused.”

**M#5814-10:** Councillor Mitchell moved to accept the November 9, 2010 Governance and Priorities Committee Meeting Minutes as amended.

CARRIED UNANIMOUSLY

**BYLAWS**

Bylaw 810, 2010 – 2<sup>nd</sup> & 3<sup>rd</sup> Readings (Rezoning)

**M#-5815-10:** Councillor Mitchell moved Second Reading of Bylaw No. 810, 2010.

CARRIED UNANIMOUSLY

**M#-5816-10:** Councillor Saindon moved Third and Final Reading of Bylaw No. 810, 2010.

CARRIED UNANIMOUSLY

Bylaw 811, 2010 – 1<sup>st</sup> Reading (Road Closure)

**M#-5817-10:** Councillor Gail moved First Reading of Bylaw No. 811, 2010.

CARRIED UNANIMOUSLY

Bylaw 812, 2010 – 1<sup>st</sup> Reading (Road Closure)

**M#-5818-10:** Councillor Mitchell moved First Reading of Bylaw No. 812, 2010.

CARRIED UNANIMOUSLY

**BYLAWS - Continued**

Bylaw 813, 2010 – 1<sup>st</sup> Reading (Road Closure)

**M#-5819-10:** Councillor Saje moved First Reading of Bylaw No. 813, 2010.

CARRIED UNANIMOUSLY

Bylaw 814, 2010 – 1<sup>st</sup> Reading (Land Use Bylaw Amendment)

**M#-5820-10:** Councillor Mitchell moved First Reading of Bylaw No. 814, 2010.

CARRIED UNANIMOUSLY

Bylaw 815, 2010 – All Readings (Short Term Borrowing)

Councillor Mitchell noted on page 2 – *To be paid out on or before May 31, 2010* - should read 2011

**M#-5821-10:** Councillor Lonsbury moved to correct the error in Bylaw 815, 2010 and change “*In order to purchase the said emergency vehicles...*” to “*In order to purchase the said Snow Groomer...*”.

CARRIED UNANIMOUSLY

**M#-5822-10:** Councillor Gallant moved First Reading of Bylaw No. 815, 2010.

CARRIED UNANIMOUSLY

**M#-5823-10:** Councillor Saindon moved Second Reading of Bylaw No. 815, 2010.

CARRIED UNANIMOUSLY

**M#-5824-10:** Councillor Mitchell moved consideration of Bylaw No. 815, 2010 for Third Reading.

CARRIED UNANIMOUSLY

**M#-5825-10:** Councillor Lonsbury moved Third and Final Reading of Bylaw No. 815, 2010.

CARRIED UNANIMOUSLY

**NOTICES OF MOTION**

**M#-5826-10:** Mayor Decoux moved that Administration review the minutes of the past six years in order to determine any resolutions made by previous Councils not acted upon and then here noted present them to Council at the second regular meeting in January.

CARRIED UNANIMOUSLY

**OTHER BUSINESS**

Financial Statement – Director of Finance & Systems

**M#5827-10:** Councillor Saindon moved to approve the Statement of Budget Variance and Statement of Financial Position as at November 30, 2010 as reported.

CARRIED UNANIMOUSLY

Business Appreciation Certificate

**M#5828-10:** Councillor Saje moved to defer the *Business Appreciation Certificate* agenda item to the Governance and Priorities Committee Meeting on December 14, 2010.

CARRIED UNANIMOUSLY

Subdivision and Development Appeal Board Appointment

**M#5829-10:** Councillor Mitchell moved to approve the appointment of Rupert Hewison to the Subdivision and Development Appeal Board for a three year term as recommended by the Subdivision and Appeal Board.

CARRIED UNANIMOUSLY

Special Budget Meeting Dates

**M#5830-10:** Mayor Decoux moved to schedule Special 2011 Budget Meetings on Monday, December 13, 2010 from 4:00 pm to 7:00 pm, and on Tuesday, December 14, 2010 from 3:30 pm to 6:00 pm.

CARRIED UNANIMOUSLY

**OTHER BUSINESS - Continued**

Cancelling of the December 28, 2010 Governance and Priorities Committee Meeting

**M#5831-10:** Councillor Lonsbury moved to cancel the December 28, 2010 Governance and Priorities Committee Meeting.

CARRIED UNANIMOUSLY

Set New Meeting Date for the Council Retreat

The Council Retreat will be held on January 6, 2011 from 8:30 am to 8:30 pm.

Lunch – In House

Supper - 5:30 – 6:30 pm

Meeting with Administration at 6:30 pm for discussion and review.

Council requested the agenda be made available well in advance to allow for preparation.

**COUNCIL MEMBER REPORTS**

Council members provided written or verbal reports on the following:

Councillor Saje

- AUMA Convention
- Municipal Orientation
- Sustainable Community Planning
- Capital Regional District Webinar
- Provided the following information:
  - *Processing a Motion*
  - *Basic Rules and Principles – Robert’s Rules of Order & Parliamentary Procedure*
  - *Ranking Motions (Order of Precedence) – Robert’s Rules of Order*

Councillor Gail

- Landfill Meeting
- Senior Housing Meeting
- AUMA Convention
- Senior Housing Meeting
- Council/Staff Orientation
- George Cuff Orientation
- Alberta SouthWest Orientation
- Chamber of Commerce Meeting
- Gordon Lundy Retirement Lunch

**COUNCIL MEMBER REPORTS - Continued**

Councillor Gallant

- Affordable Housing Committee
- Pincher Creek/CNP Landfill Society
- Remembrance Day Ceremony
- AAMDC Conference
- AUMA Conference
- Administrative Update

Councillor Lonsbury

- AUMA Convention

Councillor Mitchell

- AUMA Convention

Councillor Saindon

- AAMDC Conference

Mayor Decoux

- Mayors' Meeting
- Fraud Policy
- Community Branding

**M#5832-10:** Councillor Mitchell moved to accept the Council Member Reports.

CARRIED UNANIMOUSLY

**PUBLIC INPUT**

No public input was provided.

**RECESS/RECONVENE**

Mayor Decoux adjourned the meeting for ten minutes at 8:20 pm.

**IN CAMERA**

**M#5833-10:** Councilor Saindon moved to go In Camera at 8:27 pm.

CARRIED UNANIMOUSLY

**EXCUSED**

Councillor Lonsbury excused himself from the In Camera portion of the meeting.

**BUSINESS OUT OF CAMERA**

**M#5834-10:** Councilor Mitchell moved that Council come Out of Camera at 9:15 pm.

CARRIED UNANIMOUSLY

**ADJOURN**

**M#5835-10:** Councilor Mitchell moved to adjourn the meeting at 9:16 pm.

CARRIED UNANIMOUSLY

*Bruce Decoux*  
MAYOR

*Tully Clifford*  
CHIEF ADMINISTRATIVE OFFICER

Minutes edited and approved by

*Lynne Cox*

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Lynne Cox, Director of Legislative & HR  
Services