

**MUNICIPALITY OF CROWSNEST PASS
TUESDAY, DECEMBER 14, 2010
GOVERNANCE & PRIORITIES COMMITTEE**

A meeting of the Governance and Priorities Committee was held in the Council Chambers on Tuesday, December 14, 2010.

PRESENT: **MAYOR:** Bruce Decoux

COUNCILORS: Siegbert Gail, Brian Gallant, Jerry Lonsbury, Larry Mitchell,
Andrew Saje

Absent: Councillor Emile Saindon

Also present:

Chief Administrative Officer
Director of Finance & Systems
Director of Operational Services
Director of Legislative and
HR Services
Municipal Tax Assessor

Tully Clifford
Marion Vanoni
Myron Thompson
Lynne Cox
Glen Snelgrove

CALL TO ORDER

Mayor Decoux called the meeting to order at 7:10 pm.

ADOPTION OF AGENDA

Additions:

Topics for Discussion

4. Absenteeism for Members at Large on Committees
5. Public Liability on Personal Vehicles

In Camera

1. Personnel

G#75-10: Councillor Lonsbury moved to adopt the agenda as amended.

CARRIED UNANIMOUSLY

DELEGATIONS

Allied Arts Association Overview

Ms. Jeanne Beaty, Liaison Officer for the Crowsnest Pass Allied Arts Association, was in attendance to provide an overview of the Allied Arts Association and provided the following information:

- Main work in the community is running the Crowsnest Pass Public Art Gallery
- Only rural public art gallery in a small community which assures them of a level of funding
- Charitable status with Revenue Canada
- Have an active Board
- One permanent staff member, summer student, and casual staff member
- Receive Municipal, Provincial, and Federal funding
- Would like to afford a permanent part time assistant
- Located in Frank on the Highway in a historical building
- Activities include:
 - Exhibits 8 to 10 times a year
 - 2 local shows per year
 - High School Art Show for Lundbreck and Crowsnest Consolidated High Schools
 - Fundraisers
 - Summer classes for children, painting workshops, classes in artist skills
 - Run the Crowsnest Pass Music Festival
 - A local show is opening on January 29, 2010
 - Will be doing maintenance at the gallery in January
 - A second show “Big is Beautiful” will take place in the summer
- 200 members in the Association
- Becoming fairly well known in the art community
- Admission to the gallery is free
- Open 7 days per week
- More than 8,000 visitors last year – national and international
- Commended the curator – Belinda Belseck
- Accumulated 1400 volunteer hours over the year
- Work hard at running the gallery and are all very proud of what they do

Mayor Decoux thanked Ms. Beaty for her presentation.

Discussion included:

The Crowsnest Pass Allied Arts Association is not associated with the Gushul Studio, which was taken over by the University of Lethbridge.

Lethbridge College Overview – Kathy Brown

Ms. Kathy Brown, Lethbridge College, was in attendance to provide an overview of programs and what the college is doing. Her presentation included:

- Ms. Brown is an educational assistant, career counselor, and does some marketing
- Doug Scotney is the director of the rural campuses in Pincher Creek, Claresholm, Fort Macleod, and Crowsnest Pass

Lethbridge College Overview – Kathy Brown - Continued

- The consortiums no longer exist in the Province of Alberta; post secondary institutions are involved in running the programs
- Lethbridge College will be running all programs in the rural campuses in the area
- Run college and university upgrading
- Career planning and assessments are done to determine if students requires upgrading prior to beginning their program
- Delivery of programs in rural settings is done through videoconferencing
- Ms. Brown is available to assist students
- Programs include:
 - LPN
 - Unit Clerk
 - Special Needs Education Assistant
 - GED
- Looking at having mobile labs go to sites for chemistry, biology, and physics
- 2 Smart Boards, 2 videoconference rooms, classroom, and a lab

Discussion included:

- Have discussed expanding into the trades areas; necessary to determine the community's needs
- Students nineteen years of age and under are encouraged to take courses at the High School at no cost
- Funding is available through programs through Alberta Employment and Immigration, Alberta Works, and EI Dollars
- Ms. Brown can assist students with access to grants, scholarships, and student loans
- Ms. Brown noted MDM Community Centre is a wonderful space

Mayor Decoux thanked Ms. Brown for her presentation.

EXCUSED

Councillor Gallant excused himself from the *Mohawk Excavating* agenda item at 7:40 pm citing possible conflict of interest.

Mohawk Excavating – Vehicle Parking Lease – Mr. Bill Ogertschnig

Mr. Glen Snelgrove, Municipal Tax Assessor, explained Mr. Ogertschnig currently has a lease with the Municipality to park equipment on a 1500 square foot site lying immediately east of the MDM ball diamonds.

Mr. Ogertschnig, Mohawk Excavating, provided the following information:

- Employs one person for seven to eight months of the year
- Currently holds a lease to park his equipment

Mohawk Excavating – Vehicle Parking Lease – Mr. Bill Ogertschnig - Continued

- Keeps the area clean, grass cut, weeds sprayed, snow plowed, and does not feel he is causing anyone problems
- Understands some neighbors have concerns
- Provided Council with a letter from five neighbors stating they have no concerns with parking of the equipment there
- Does not start equipment early in the morning
- Requested continuing the lease and would be willing to pay more to lease a little larger area

Further discussion included:

- The Municipal Tax Assessor advised the land is zoned *Public Land*
- Councillor Saje questioned Administration whether the situation conflicts any bylaws
- The Municipal Tax Assessor advised the situation is probably not in accordance with the *Land Use Bylaw*

Mayor Decoux thanked Mr. Ogertschnig for his presentation.

Mike Oleksow

Mr. Mike Oleksow, neighbor of Mr. Ogertschnig, was in attendance to speak on concerns regarding the lease of land for parking by Mohawk Excavating. His comments included:

- The amount of equipment being parked has increased
- Parking on the street does occur
- Feels it is not right to park industrial equipment in a residential area
- Bylaws should be obeyed
- Not the appropriate place for industrial equipment

Mayor Decoux thanked Mr. Oleksow for his comments.

Further discussion included:

- Councillor Gail questioned whether safety hazards exist
- Mayor Decoux requested the Municipal Tax Assessor provide Council with a complete report on the entire *Mohawk Excavating Lease* issue prior to the December 21, 2010 Council Meeting
- The *Mohawk Excavating Lease* item will be added to the December 21, 2010 Council Meeting Agenda

RETURN

Councillor Gallant returned to the meeting at 8:52 pm.

TOPICS FOR DISCUSSION

Business Appreciation Certificate

The Chief Administrative Officer advised the Business Appreciation Certificates could be a simple administrative function and not involve a substantial amount of time and effort for staff. There would be the cost of framing to make the certificate appropriate for display. Felt Administration could undertake this as a pilot project.

Councillor Gallant felt this should not be a function of the Chamber of Commerce as they do not currently have the staff, have limited funding, no formal involvement with development permits, and the certificate should come from Council to show Council is committed to the businesses of the community.

Mayor Decoux requested *Business Appreciation Certificates* be placed on the December 21, 2010 Council Meeting Agenda.

Stake Out Policy

The Municipal Tax Assessor advised that the purpose of the *Stake Out Policy* is to ensure that when people build on their land that construction is in the appropriate place. Currently the Development Officer is requesting assurance that this will be done at the Development Permit level. Administration would like this requirement incorporated in to the *Land Use Bylaw*.

Mayor Decoux requested Administration ensure the stake out conditions be incorporated into the *Land Use Bylaw* when it is amended.

The *Stake Out Policy* will be discussed at the special meeting to review land use and development issues.

Pending Conferences - 2011

AAMDC Convention – Edmonton – March 21 – 23, 2011

The AAMDC Conference in Edmonton on March 21 to 23, 2011 will be attended by:

- Mayor Decoux
- Tully Clifford, Chief Administration Officer
- Councillor Mitchell
- Councillor Gail

FCM Convention – Halifax – June 2 – 6, 2011

The FCM Conference in Halifax on June 2 to 6, 2011 will be attended by:

- Mayor Decoux
- Councillor Saje

Personal Liability on Private Vehicles and Carpooling

The Director of Finance advised the Municipality has blanket coverage in reference to carpooling for Council members.

Ms. Vanoni requested the Finance Department be notified in advance when carpooling will be taking place.

Absenteeism for Members at Large on Committees

Councillor Mitchell requested whether a bylaw exists containing stipulations regarding members at large that are unable to attend a number of meetings for the committee they are on, and requested Administration provide the requested bylaw at the December 21, 2010 Council Meeting.

Mayor Decoux suggested this item be moved to In Camera – Personnel.

IN CAMERA

G#76-10: Councilor Gallant moved that Council go In Camera at 8:08 pm.

CARRIED UNANIMOUSLY

RECESS

Mayor Decoux declared a five minute recess.

OUT OF CAMERA BUSINESS

G#77-10: Councilor Mitchell move to come out of In Camera at 8:55 pm.

CARRIED UNANIMOUSLY

AJOURN

G#78-10: Councilor Gail moved to adjourn the meeting at 8:56 pm.

CARRIED UNANIMOUSLY

Bruce Vernon Decoux
MAYOR

Tully Clifford
CHIEF ADMINISTRATIVE OFFICER